

WMRLS Executive Board Meeting

February 28, 2011

The meeting of the WMRLS Executive Board was called to order at 2.24 p.m. by Sal Genovese, President.

Present: Executive Board Members: Donna Beales (by phone), Vicky Biancolo, Jim Douglas (by phone), Sal Genovese, Betty Johnson, Deborah Kelsey, Dee Magnoni, Jean Maguire (by phone), Eric Poulin

Ex-officio-Greg Pronevitz, MLS Executive Director

Guests: Catherine Utt, MLS

Signatory authority for WMRLS business activities

These were the minutes from November meeting of WMRLS.-“Changes are needed in signatory authority for WMRLS business activities which are now MLS responsibility. Mortgage funds can be moved to WMRLS account from MLS because mortgage is still in WMRLS name. Existing WMRLS credit card is used to pay small library internet costs which is a former WMRLS project now overseen by MLS.

Proposal (with MLS oversight) for signing authority for WMRLS accounts:

Check signing (Treasurer); Remove Eric Poulin and Mary King

Banking (Executive Director and Business Manager); Remove Eric Poulin and Mary King

Credit Cards (Executive Director, Business Manager, and Assistant Director); Collect all existing credit cards and revise signing authority

Contracts (Executive Director)

Check approval (Executive Director and Assistant Director)

Purchasing approved by (Executive Director, Business Manager, and Assistant Director)”

For Bank of America signatory purposes, this proposal was reviewed and re-voted.

Motion to accept proposal. Motion-Deb K.; Second-Eric. Unanimous.

Meeting adjourned at 2:27 p.m. Motion-Eric; Second-Deb K..

Respectfully submitted,
Betty Johnson