

WMRLS Executive Board Meeting

November 15, 2010

The meeting of the WMRLS Executive Board was called to order at 3:44 p.m. by Sal Genovese, President.

Present: Executive Board Members: Donna Beales, Vicky Biancolo, Sal Genovese, Karen Davidson Heller, Betty Johnson, Deborah Kelsey, Deborah Lang Froggatt, Dee Magnoni, Jean Maguire, Patrick Marshall, Eric Poulin, Mike Somers

Ex-officio- Rob Maier, Director MBLC; Greg Pronevitz, MLS Executive Director

Guests: Carolyn Noah, MLS Assistant Director

Signatory authority for WMRLS business activities

Changes are needed in signatory authority for WMRLS business activities which are now MLS responsibility. Mortgage funds can be moved to WMRLS account from MLS because mortgage is still in WMRLS name. Existing WMRLS credit card is used to pay small library internet costs which is a former WMRLS project now overseen by MLS.

Proposal (with MLS oversight) for signing authority for WMRLS accounts:

Check signing (Treasurer); Remove Eric Poulin and Mary King

Banking (Executive Director and Business Manager); Remove Eric Poulin and Mary King

Credit Cards (Executive Director, Business Manager, and Assistant Director); Collect all existing credit cards and revise signing authority

Contracts (Executive Director)

Check approval (Executive Director and Assistant Director)

Purchasing approved by (Executive Director, Business Manager, and Assistant Director)

Motion to accept proposal. Motion-Patrick; Second-Eric. Unanimous.

Meeting adjourned at 4:00 p.m.